

Checklist for Visit from Government Investigator

Date: _____

Company Location: _____

Agent's Name: _____

Badge Number: _____

Agency: _____

Agent's Phone #: _____

Agent's Email: _____

Office Address: _____

Reason for visit:

Main Purpose:

Records he/she wants to see:

Individual(s) he/she wants to interview:

At this point, ask the investigator to wait while you contact the company's corporate counsel and one of the attorneys from our office.