

**Related Services**

Immigration

## E-Verify Issues Reminder to Employers and Program Administrators on Terminating User Accounts

**Legal Update**

12.20.2022

*This article was prepared with the assistance of ABIL, the Alliance of Business Immigration Lawyers, of which Loan Huynh, Fredrikson Immigration Department Chair, is a member.*

E-Verify recently reminded employers and program administrators that an E-Verify user's access "must be promptly terminated upon separation from your organization." A good practice, E-Verify said, is to review and update existing users whenever staffing changes occur and on a regular basis.

User accounts should be deleted whenever a user is separated from the organization or when the user's role no longer requires access. Failure to promptly terminate user access upon separation is a violation of the memorandum of understanding, E-Verify noted.

E-Verify also notified program administrators that their accounts are associated with their employers: "If you are hired by a new employer, you will need to create a new account. You are prohibited from using your old employer's account to create cases for a new employer."